



Date: Monday, November 20, 2023, 4:45 pm
Spartanburg Community College, Dr. Benjamin Snoddy Boardroom

Subject: Minutes from The Spartanburg County Commission for Technical and Community Education Meeting

Attendees: Chairman Keller, Vice Chairman Bell, Secretary Hill, Commissioner Fowler, Commissioner Kennedy, Commissioner O’Neill, Commissioner Anderson, Commissioner Smith, Commissioner Radford, Commissioner Hamrick, Dr. Mikota, Mr. Burroughs, Dr. Satterfield, Mr. Grace, Mrs. Walker, Mrs. Painter, Mrs. Harris

Absent: Commissioner Sarratt, Commissioner King, Mr. Burns, Dr. Obi, Mr. Aughinbaugh, Mrs. Hughes

I. CALL TO ORDER

Chairman Keller called the meeting to order at 4:33pm.

II. COMMISSION MINUTES

Chairman Keller presented the January 22, 2024, meeting minutes, which previously had been shared with the Members and asked if any Member had edits or questions. One edit was needed. Ms. Harris was mistakenly left off of the meeting Attendees. Mrs. Walker will make that correction to the minutes before they are published. Chairman Keller again asked if there any further edits or questions. Hearing no further amendments or objections, Chairman Keller asked for a motion to approve the minutes as written with the edit of adding Mrs. Harris to the Attendees. Commissioner Bell motioned to approve the January 22, 2024, meeting minutes, Commissioner Smith seconded the motion, and all voted aye.

III. CONSENT AGENDA

Chairman Keller presented the Consent Agenda Items, which previously had been shared with the Members and asked if any Member had edits or questions. Hearing no amendments or objections, Chairman Keller asked for a motion to approve the Consent Agenda Items as presented. Commissioner Anderson motioned to approve the Consent Agenda Items, Commissioner Fowler seconded the motion, and all voted aye.

IV. PRESIDENT’S REPORT presented by Dr. Michael Mikota, President

Dr. Mikota started his remarks by informing the Commission of the death of Ms. Hughes’ father and offering deepest condolences to Ms. Hughes and her family.

In honor of President's Day, Dr. Mikota highlighted the Swearing-In Ceremony of SCC's Student Government Association that was held earlier in the month. Dr. Mikota swore-in Ms. Natalie Montjoy as President and Mr. Adika Smith as Vice-President.

Dr. Mikota then presented slides from the recent Commission on Higher Education Presidents' Council meeting in reference to budgets and growth. The slides were compiled by Frank Rainwater and his team at the South Carolina Office of Revenue and Fiscal Affairs (RFA). Dr. Mikota is a member of RFA Board, and he wanted to highlight some of the dynamic changes taking place with regards to demographics and the economy of South Carolina, especially SCC's region and beyond. Below are highlights from Dr. Mikota's remarks.

- General Fund Revenue Growth History – Until the early 2000's, the General Fund revenue consistently increased year-over-year.
- General Fund Revenue Long-Term Trend – There has been steady gradual growth peaking around 2022-2023, but currently there is a decline that is predicted to continue into 2023-2024.
- “New” Appropriations by Fiscal Year by Type – This slide shows the General Funds (Recurring), Capital Reserve Fund, and Non-recurring dollars.
- Employer Contribution Costs are an Increasing and Significant Share of Salary (38.5% to 63.9%). SCC is continually having to pay more for salaries and benefits. Commissioner King questioned the chart showing 64% of fringe as salary and questioned if FICA and Medicare were included. Dr. Mikota confirmed this percentage increase in what the state agencies are contributing, and stated that is becoming operationally harder and harder to attract talent and increase competitive salaries and benefits. Commissioner King wondered if the Pension was what was driving this percentage and asked if everyone had to participate in the Pension. Dr. Mikota stated yes everyone participates in the Pension or an ORP program, but no one can opt out of the 9% and that is part of the expense in addition to the cost of healthcare and other benefits.
- South Carolina had the 5th Largest Population Increase in the US – Population increased by 90,600 (1.7%) from 2022 to 2023.
- Projected Total Population Change by County 2020-2023 – Spartanburg is growing by 15.1% to 30%; Cherokee is stable at -4.9% to 5% and Union is decreasing by -14.9% to -5%.
- South Carolina's Components of Population Change by County 2020-2021 – Growth is being driven by either Net Migration or Natural Increase/Decrease. Spartanburg is growing through Net Migration while Cherokee and Union are either stable or decreasing by natural changes.
- South Carolina Projected 18 to 24 Population change, 2020-2023 – Horry, Spartanburg, Greenville, and Berkeley are expected to experience the highest growth.
- South Carolina 18 to 24 population, 2010 – 2030 – Expected to be close to 530,000 in 2030, up 13.8% from 2010; the state's total population grew 23.4% from 2010 to 2030.
- Unemployed Persons Per Job Opening – The labor market remains at historic levels of tightness as employers compete over a relatively small pool of potential workers.

Other topics of discussion were:

Budget

- Budget process is underway with a current budget assessment in relation to FTE, revenues, and planning taking place.

Enrollment Plan for Fall 2024

- Dr. Satterfield and Dr. Obi are jointly working on plan for growth for Fall 2024
 - Plan includes section/slot analysis and implementation strategy
 - Identification of investment needs for target growth – hiring needs – etc.
 - Current assessment for potential for growth of dual enrollment
 - Target percentage has not been set to date

Growth Projections

- Demographic forecasts show growth in Spartanburg County for ages 18-24 from now until 2030
- Movement 2030 investment - \$1.3 million over two years to expand dual enrollment
 - A goal of 70% of Spartanburg County high school graduates to attain a postsecondary credential by 2030
 - SCC will double the size of dual enrollment to approximately 2,500 students by 2030
 - Expansion of Dual-Enrollment – working on implementation and SACSCOC Accreditation

Workforce Development

- SCC will structure workforce initiatives to better align supply that will meet and/or exceed demand
- Dr. Mikota discussed the current opportunity for the NSF EPIIC Grant and new innovative approaches to meeting the healthcare workforce demands

Advancement

- Steering Committee has been formed and held an initial meeting, and the 2nd Annual Chaser's Cup Golf Tournament will be held Monday April 8th

This concluded Dr. Mikota's report. The floor was opened to questions, none were put forth.

Chairman Keller asked for a motion to approve the President's Report. Commissioner Anderson motioned to approve the President's Report, Commissioner Bell seconded the motion, and all voted aye.

V. POLICY VI-190 TITLE IX-NONDISCRIMINATION

Proposed changes are summarized below:

- Title changes, some wording changes, no change in content
- Dated and Date fields updated on pages 1 and 2.
Page 1:
 - Last paragraph - changed title from Associate Vice President to Director
 - Last paragraph - changed title from Chief Student Services Officer to Vice President of Strategic InnovationPage 2:
 - Changed title from Associate Vice President to Director
 - Replaced Rick Teal with Phaedra Harris
 - Replaced extension from 4617 to 4727
 - Replaced email with harrisp@sccsc.edu
 - Changed title from Chief Student Services Officer to Vice President of Strategic Innovation
 - Replaced Ron Jackson with Stacey Obi
 - Changed room from Suite 167 to Room 316
 - Replaced extension from 4817 to 4618
 - Replaced email with obis@sccsc.edu
 - Added President's Cabinet approval signatures

POLICY VI-210 NON-DISCRIMINATION AND ANTI-HARASSMENT

Proposed changes are summarized below:

- Title changes, some wording changes, no change to content
- Dated and Date fields updated on pages 1 and 2.
- Last paragraph of page 1 changed title from Associate Vice President to Director
- Page 2 changed title from Associate Vice President to Director
- Page 2 replaced Rick Teal with Phaedra Harris
- Page 2 replaced extension from 4617 to 4727
- Page 2 added President's Cabinet team approval signatures

Chairman Keller asked for a motion to approve Policy VI-210 Non-Discrimination & Anti-Harassment and Policy VI-190 Title IX-Nondiscrimination. Commissioner Fowler motioned to approve Policy VI-210 Non-Discrimination & Anti-Harassment and Policy VI-190 Title IX-Nondiscrimination, Commissioner Hill seconded the motion, and all voted aye.

VI. ADVANCED MANUFACTURING CERTIFICATE PROGRAM
presented by Dr. Satterfield, VP Academic Affairs

The Advanced Manufacturing Certificate Program was developed in conjunction with a request and support of BMW. The curriculum was jointly crafted between SCC and BMW. This program is designed to provide graduates with basic manufacturing skills to be employed as production associates within the manufacturing industry. This program is not specific to BMW and is open to all students.

The program is designed as a 3-semester program with 7 courses and 21 credit hours, but it can be completed in 2 semesters if the students attend full-time. The estimated initial salary for graduates of this program is \$30,000 to \$53,000.

Dr. Satterfield requested that the Commission approve SCC moving forward with implementing this program. This will allow the students to attain credits upon completion of the program with a passing grade which will make this a stackable credential, meaning that when/if SCC develops an associate degree program, this credit will roll right into that AS degree.

Dr. Satterfield also updated the Commission on the DMS program that was approved last year. Due to the demand from the healthcare community SCC has added vascular sonography to this program.

SCC will be the only DMS program in the state to offer vascular sonography. In August SCC will apply for programmatic accreditation in all 3 concentrations: General and Extended Abdominal, OB/GYN, Vascular. SCC graduations will be certified in all 3 disciplines.

Advertising for the DMS program began late last year and already 100 students are enrolled in the prerequisites.

Chairman Keller asked for a motion to approve moving forward with the proposed Advanced Manufacturing Certificate Program from a non-credit to a credit program. Commissioner Radford motioned to approve Dr. Satterfield on behalf of Spartanburg Community College to move forward with the implementation of the Advanced Manufacturing Certificate Program from a non-credit to a credit certificate program, Commissioner Anderson seconded the motion, and all voted aye.

VII. FINANCIAL REPORT presented by Mr. Ethan Burroughs, VP, Finance

Revenue Received:
Curriculum – 84%
Continuing Education – 53%
Auxiliary – 71%
Operations – 94%
State – 0%
Cherokee Allocation – 100%
County – 59%
Other – 91%

Total Revenues = \$50,339,516 which reflects 83% revenues received

Expenses Paid:

Full-time Salaries – 52%

Full-time Fringe – 60%

Part-Time Salaries – 45%

Part-Time Fringe – 47%

O&M Expenses – 50%

Encumbrances – 16%

Total Expenses = \$34,567,859 which reflects 57% paid


As of January 31, 2024, SCC received 83% of our budgeted revenues, which is a revenue increase of \$1,836,142 in comparison to January 31, 2023. There are no major issues regarding the budget. Expenditure as a percentage of the budget was at 57%, which is 2% more than the previous year.

Chairman Keller asked for a motion to approve the Financial Report. Commissioner Anderson motioned to approve the Financial Report, Commissioner Bell seconded the motion, and all voted aye.

VIII. ADJOURN

Chairman Keller asked for a motion to Adjourn the meeting. Commissioner Fowler motioned to Adjourn. Commissioner Hill seconded the motion. All voted aye, and the meeting Adjourned at 5:15 pm.

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Tracey Hill".

Mrs. Tracey Hill, Secretary