



# SPARTANBURG COMMUNITY COLLEGE

Only items highlighted in "yellow" and/or "Q&A" are subject to additional questions.

Best Value Bid / **Amendment #1**

Solicitation Number	SCC - 439
Date Issued	02/05/2020
Procurement Buyer	Michael Clardy
Phone	(864) 592-4670
E-Mail Address	clardym@scsc.edu

DESCRIPTION: **Vending Services**

USING GOVERNMENTAL UNIT: **SPARTANBURG COMMUNITY COLLEGE**

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **02/11/2020 2:00 p.m.**

QUESTIONS MUST BE RECEIVED BY: ~~02/04/2020 2:00 p.m.~~ **02/07/2020**

NUMBER OF COPIES TO BE SUBMITTED: **1 Original Copy and (3) Three Identical Copies (marked "copy")**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

**MAILING ADDRESS:**

Spartanburg Community College  
Attn: Michael Clardy  
REFERENCE BID #SCC-439  
P.O. Box 4386  
Spartanburg, SC 29305

**PHYSICAL ADDRESS:**

Spartanburg Community College  
107 Community College Drive  
REFERENCE BID #SCC-439  
Ledbetter Building Room 238  
Spartanburg, SC 29303

SITE VISIT: To be completed prior to Pre-Bid Conference  
CONFERENCE TYPE: **Pre-Bid Conference**  
DATE & TIME: **01/27/2020 10:00 AM**

LOCATION: ~~Spartanburg Community College  
107 Community College Dr.  
Ledbetter Building, Room 230  
Spartanburg, SC 29303~~

**AWARD &  
AMENDMENTS**

Award will be posted at the Physical Address stated above on **02/28/2020**. The award, this solicitation, and any amendments will be posted at the following web address: <http://www.scsc.edu/vendors>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>		OFFEROR'S TYPE OF ENTITY: <small>(Check one)</small> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____
AUTHORIZED SIGNATURE <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>		
TITLE <small>(Business title of person signing above)</small>		
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE SIGNED	

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, *i.e.*, a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.

**PAGE TWO**

**(Return Page Two with Your Offer)**

<b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	_____ Area Code - Number - Extension                      Facsimile _____ E- mail Address

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address <b>(check only one)</b>	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address <b>(check only one)</b>

**ACKNOWLEDGMENT OF AMENDMENTS**  
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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**PREFERENCES - A NOTICE TO VENDORS (Modified):**

Preference do not apply to this procurement per SC Consolidated Procurement Code Section 11-35-1524, part (E)

**PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE:**

Not Applicable

**AMENDMENTS TO SOLICITATION (modified):**

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.sccsc.edu/vendors/purchasing-solicitations.php> (b) Offerors shall acknowledge receipt of any amendment to this solicitation

(1) by signing and returning the amendment,

(2) by identifying the amendment number and date in the space provided for this purpose on Page Two,

(3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

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Ledbetter Room 238

Spartanburg, SC 29303

**Amendment No. 1**

***Questions and Answers:***

1. Will the State (SCC) require access to cashless website(s) such as Crane and USAT to independently review the vending credit and debit card sales?

(A) Yes: The successful vendor will be required to provide the website, access and training (if needed) to allow the college to review credit and debit card sales.

2. Will the State (SCC) require all beverage vendors (machines) to be glass front style, offering a minimum of 35 selections?

(A) Yes: