

Only items highlighted in "yellow" and/or Q&A are subject to additional questions:

Invitation for Bids/AMENDMENT #1

DESCRIPTION: Student Lifecycle Management Services

Solicitation Number
Date Issued
Procurement Officer
Phone
E-Mail Address

SCC-445 03/20/2020 Michael Clardy (864) 592-4670 clardym@sccsc.edu

USING GOVERNMENTAL UNIT: SPARTANBURG COMMUNITY COLLEGE	USING GOVERNMENTAL UNIT	: SPARTANBURG COMMUNITY	COLLEGE
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The Term "Offer" Means Your "Bid" or "Proposal".

SUBMIT OFFER BY (Opening Date/Time): 04/14/2020 2:00 p.m.

QUESTIONS MUST BE RECEIVED BY: 03/21/2020 03/31/2020 2:00 p.m. NUMBER OF COPIES TO BE SUBMITTED: One (1) Original Document

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: PHYSICAL ADDRESS:

Spartanburg Community College Spartanburg Community College

Attn: Michael Clardy 107 Community College Drive REFERENCE BID #SCC-445 REFERENCE BID #SCC-445

P.O. Box 4386

Spartanburg, SC 29305

See "Submitting Your Offer" provision

CONFERENCE TYPE: Non-Mandatory | Pre-Proposal

DATE & TIME: 03/31/2010 10:00 a.m.

As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions

LOCATION:

Spartanburg, SC 29303

Ledbetter Building Room 238

Spartanburg Community College Ledbetter Building | Room #230 107 Community College Drive

Spartanburg ,SC 29303

AWARD &	Award will be posted at the Physical Address stated above on 04/28/2020. The award, this solicitation, and
AMENDMENTS	any amendments will be posted at the following web address: http://www.sccsc.edu/vendors

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.						
NAME OF OFFEROR (Full legal name of business submitting t	OFFEROR'S TYPE OF ENTITY: (Check one) □ Sole Proprietorship □ Partnership □ Corporation (tax-exempt) □ Corporate entity (not tax-exempt) □ Government entity (federal, state, or local)					
AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract named above.)						
TITLE (Business title of above)	□ Other					
PRINTED NAME (Printed name of passon signing shous)	DATE SIGNED	(See "Signing Your Offer" provision.)				
(Printed name of person signing above) Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.						
STATE OF INCORPORATION	(If offeror is a cor	poration, identify the state of Incorporation.)				

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)				NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
						Area Code - N	Number - Extension		Facsimil	le
						mail Address E-				
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)					ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)					
Payment Address same as Home Office Address Payment Address same as Notice Address (check only one)					Order Address same as Home Office Address Order Address same as Notice Address (check only one)					
			AMENDMENT endments by indicate		amendment nur	mber and its date	of issue. (See "Ameno	dments	to Solicitati	ion" Provision)
Amendment No.	Amendment No. Amendment Issue Date Ame		Amendment No.	o. Amendment Issu Date		Amendment No	o. Amendment Issue Date	Amen	idment No.	Amendment Issue Date
				F						
DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause) 10 Calendar Days (%) 20 Calendar Days (%)					ar Days (%) 30 Calendar Days (%) Calendar Days (%)					
PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences .										
PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).										

AMENDMENTS TO SOLICITATION (modified):

- (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: https://www.sccsc.edu/vendors/purchasing-solicitations.php (b) Offerors shall acknowledge receipt of any amendment to this solicitation
- (1) by signing and returning the amendment,
- (2) by identifying the amendment number and date in the space provided for this purpose on Page Two,
- (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: Spartanburg Community College Attn: Michael Clardy REFERENCE BID #SCC-445 P.O. Box 4386

Spartanburg, SC 29305

PHYSICAL ADDRESS: Spartanburg Community College 107 Community College Drive REFERENCE BID #SCC-445 Ledbetter Room 238

Spartanburg, SC 29303

Amendment No. 1

Cancelation of Non-Mandatory Pre-Proposal Conference

Due to the changes in operational procedures attributable to the Covid-19 virus and out of an abundance of caution, Spartanburg Community College has canceled the Non-Mandatory Pre-Proposal Conference that was scheduled relative to the solicitation for Student Lifecycle Management Services (SCC -445).

Questions will be received until 03/31/2020 at 2:00 p.m.

The deadline for submitting proposals has not changed.