

QUALIFICATIONS - SPECIAL STANDARDS OF RESPONSIBILITY (MAR 2015) 32
QUALIFICATIONS -- REQUIRED INFORMATION (MAR 2015) 32
SUBCONTRACTOR -- IDENTIFICATION (FEB 2015) 32
SECTION_VI 31
AWARD BY LOT (JAN 2006)..... 31
AWARD CRITERIA -- PROPOSAL (JAN 2006) 31
AWARD TO ONE OFFEROR (JAN 2006) 33
COMPETITION FROM PUBLIC ENTITIES (JAN 2006) 33
DISCUSSIONS AND NEGOTIATIONS – OPTIONAL (FEB 2015) 31
EVALUATION FACTORS – PROPOSALS (JAN 2006)..... 31
SECTION_VIIA 32
ASSIGNMENT, NOVATION, AND CHANGE OF NAME, IDENTITY, OR STRUCTURE (FEB 2015) 34
BANKRUPTCY - GENERAL (FEB 2015) 34
CHOICE-OF-LAW (JAN 2006) 34
CONTRACT DOCUMENTS and ORDER OF PRECEDENCE (FEB 2015) 34
DISCOUNT FOR PROMPT PAYMENT (JAN 2006) 34
DISPUTES (JAN 2006) 35
EQUAL OPPORTUNITY (JAN 2006) 35
FALSE CLAIMS (JAN 2006) 35
FIXED PRICING REQUIRED (JAN 2006) 35
NO INDEMNITY OR DEFENSE (FEB 2015) 35
NOTICE (JAN 2006) 36
OPEN TRADE (JUN 2015) 36
PAYMENT and INTEREST (FEB 2015) 36
PUBLICITY (JAN 2006) 37
PURCHASE ORDERS (JAN 2006) 37
SURVIVAL OF OBLIGATIONS (JAN 2006) 37
TAXES (JAN 2006) 37
TERMINATION DUE TO UNAVAILABILITY OF FUNDS (JAN 2006) 37
THIRD PARTY BENEFICIARY (JAN 2006) 37
WAIVER (JAN 2006) 37
SECTION_VIIIB 38
BANKRUPTCY – GOVERNMENT INFORMATION (FEB 2015) 36
CHANGES (JAN 2006) 38
COMPLIANCE WITH LAWS (JAN 2006) 38
CONFERENCE – PRE – PERFORMANCE (JAN 2006) 37
CONTRACTOR'S LIABILITY INSURANCE - GENERAL (FEB 2015) 38
CONTRACTOR PERSONNEL (JAN 2006) 39
CONTRACTOR'S OBLIGATION -- GENERAL (JAN 2006) 40
CONTRACTOR'S USE OF STATE PROPERTY (JAN 2006) 40
DEFAULT (JAN 2006) 40
ESTIMATED QUANTITY UNKNOWN (JAN 2006) 39
ILLEGAL IMMIGRATION (NOV 2008) 41
INDEMNIFICATION-THIRD PARTY CLAIMS - GENERAL (NOV 2011) 41
INDEMNIFICATION – THIRD PARTY CLAIMS—DISCLOSURE OF INFORMATION (FEB 2015) 40
INDEMNIFICATION—INTELLECTUAL PROPERTY (JAN 2006) 40
INFORMATION USE AND DISCLOSURE (FEB 2015) 41
LICENSES AND PERMITS (JAN 2006) 42
OWNERSHIP OF DATA and MATERIALS (JAN 2006) 42
PRICE ADJUSTMENTS (JAN 2006) 42
PRICE ADJUSTMENTS LIMITED BY CPI “OTHER GOODS AND SERVICES” (JAN 2006) 43
PRICING DATA -- AUDIT -- INSPECTION (JAN 2006) 42
RELATIONSHIP OF THE PARTIES (JAN 2006) 43
TERM OF CONTRACT -- EFFECTIVE DATE / INITIAL CONTRACT PERIOD (JAN 2006) 43
TERM OF CONTRACT -- OPTION TO RENEW (MODIFIED) 43
TERM OF CONTRACT – TERMINATION BY CONTRACTOR (JAN 2006) 43
TERMINATION FOR CONVENIENCE (JAN 2006) 43
SECTION_VIII 45
BIDDING SCHEDULE (NOV 2007) 45
AWARD BY LOT (JAN 2006)..... 45
PRICE PROPOSAL (JAN 2006) 45

SECTION_IX	48
LIST OF ATTACHMENTS	48
NONRESIDENT TAXPAYER REGISTRATION AFFIDAVIT INCOME TAX WITHHOLDING	50

I. SCOPE OF SOLICITATION

ACQUIRE SERVICES (JAN 2006)

Spartanburg Community College is requesting bids on Security Services for four (4) campuses, plus one alternate for the Union campus. The central campus is located at the intersection of Business I-85 and New Cut Road (131 Community College Drive) Spartanburg, South Carolina 29303. The Tyger River campus is located at 1875 East Main Street in Duncan, South Carolina. The Cherokee Campus is located at 101 Campus Drive in Gaffney, South Carolina. The Downtown Campus is located at 220 E. Kennedy Street, Spartanburg, South Carolina 29302. The Union Campus is located at 1401 Furman L. Fendly Highway (Highway 290) Union, SC. (If needed).

MAXIMUM CONTRACT PERIOD - ESTIMATED (JAN 2006)

Start date: 03/01/2024 End date: 02/28/2029. Dates provided are estimates only. Any resulting contract will begin on the date specified in the notice of award. See clause entitled "Term of Contract - Effective Date/Initial Contract Period". [01-1040-1]

VENDOR REGISTRATION MANDATORY (MODIFIED)

You must have a state vendor number to be eligible to submit an offer. To obtain a state vendor number, visit www.procurement.sc.gov and select Doing Business with Us. Then select Vendor Registration. (To determine if your business is already registered, go to “Vendor Search”). Upon registration, you will be assigned a state vendor number. Vendors must keep their vendor information current. If you are already registered and know your User ID & Password, you can update your information by selecting Update Vendor Registration. If you need to update information but do not have your User ID/Password, you must complete a new vendor registration and on Step 9 – Messages to administration indicate “Update vendor number” with your existing 10-digit vendor number. (Please note that vendor registration does not substitute for any obligation to register with the S.C. Secretary of State [Index - Business Entities Online - S.C. Secretary of State \(sc.gov\)](#) or S.C. Department of Revenue [Withholding \(sc.gov\)](#)).

WITHDRAWAL OR CORRECTION OF OFFER (JAN 2004)

Offers may be withdrawn by written notice received at any time before the exact time set for opening. If the Solicitation authorizes facsimile offers, offers may be withdrawn via facsimile received at any time before the exact time set for opening. A bid may be withdrawn in person by a bidder or its authorized representative if, before the exact time set for opening, the identity of the person requesting withdrawal is established and the person signs a receipt for the bid. The withdrawal and correction of Offers is governed by S.C. Code Section 11-35-1520 and Regulation 19-445.2085. [02-2A150-1]

OPENING PROPOSALS -- INFORMATION NOT DIVULGED (FEB 2015)

In competitive sealed proposals, neither the number or identity of offerors nor prices will be divulged at opening. [Section 11-35-1530 & R. 19-445.2095(C)(1)] [02-2B110-2]

PROTEST - CPO - MMO ADDRESS (JUN 2006)

Any protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing

(a) by email to: protest-mmo@mmo.state.sc.us

(b) by post or delivery to: 1201 Main Street, Suite 600, Columbia, SC 29201. [02-2B122-1]

SITE VISIT (MODIFIED)

Site visits are by appointment. Appointments may be scheduled by contacting the SCC Campus Police Department at (864) 592-4777.

Failure to visit any of the site locations will not relieve the Contractor from responsibility for estimating properly the difficulty and cost of successfully performing the work, or for proceeding to successfully perform the work without additional expense to the State. The State assumes no responsibility for any conclusions or interpretations made by the Contractor based on the information made available at the conference. Nor does the State assume responsibility for any understanding reached or representation made concerning conditions which can affect the work by any of its officers or agents before the execution of this contract, unless that understanding, or representation is expressly stated in this contract.

UNIT PRICES REQUIRED (JAN 2006)

Unit price to be shown for each item. [02-2B170-1]

III. SCOPE OF WORK/SPECIFICATIONS

Scope of Work:

The scope of services required will include providing both permanently assigned full-time and part-time security officers and part-time temporary officers, as needed, for four (4) Spartanburg Community College (SCC) campuses working shifts and schedules shown in this document. The estimated total man-hours for officers to fulfill this contract is approximately 19344 hours.

As needed, due to staffing shortages, vacations, special planned events or other unforeseen circumstances, the college reserves the right to add hours of work and/or increase the number of personnel assigned to fulfill the needs of the organization. The annual hours and schedules can vary at the discretion of the Chief of Police.

Security Specifications:

The vendor shall meet all of the requirements of this solicitation and as established by law for the operations of a private security business in the State of South Carolina; shall possess a current license issued by the State of South Carolina, Law Enforcement Division (SLED); and shall maintain a business office which is properly equipped and staffed to carry out all normal business functions; and shall comply with all elements of this solicitation.

All security officers assigned to any SCC campus are required to have a current South Carolina Security Officer Registration Card on his/her person at all times while on duty at any SCC campus. Officers are required to produce such cards at any time requested by designated management officials of SCC, any valid law enforcement officer or SLED agent. SCC shall retain the right to request the vendor relieve and replace any officer who does not have the required card in his/her possession; and the vendor shall be obligated to do so - at no expense to SCC and with no interruption of services being provided.

Where needed, and as applicable for the performance of their duties, the contractor will be required to furnish vehicles/transportation that is properly marked as "Security" or with the Security providers logo identifying them as a security/law enforcement agency.

The vendor shall provide all registration forms, incident report forms, logbooks, investigation report forms, check off sheets and other administrative supplies required to carry out all provisions of the written agreement, exclusive of equipment or administrative supplies specifically required by SCC.

Minimum employment requirements:

- A. The vendor shall provide personnel who have a minimum of six (6) months experience in security and/or the law enforcement industry.
- B. The security officers assigned must be in good physical health and shall have no physical disability which restricts or impairs performance of all duties and responsibilities normally expected of a security and law enforcement official.
- C. All campus security officers must be currently certified in CPR and basic first aid training. All officers assigned must be certified within thirty (30) days from the beginning of work on any campus or be replaced with an officer who holds these certifications without interruption of service to the college. The officer's current CPR and basic first aid cards will be verified by the campus Police Chief or his designee.
- D. All employees of the vendor shall meet or exceed the standards of competency, proficiency, character, and integrity required by law in Sections 40-18-20, 40-18-50, 40-18-80, 40-18-100 and 40-18-130, South Carolina Private Detective and Private Security Agencies Act, as amended, and all persons employed shall be likewise registered by SLED.

The vendor shall provide the services of its training officer or operations manager to the College, for whatever period of time is required, to review existing operational procedures and job requirements; to develop a complete job description and training outline for the vendor's own use; and to familiarize himself with the conditions and surroundings of the College. Upon completion, the resulting documents generated shall be coordinated with, and approved by Spartanburg Community College. These documents shall then be used as the source documents for all future training of employees of the vendor. SCC shall provide, at no cost to the vendor, current copies of all existing such documents currently being used for such purposes.

As an alternative, and as permitted by Law, the vendor may obtain such training services from an outside source, provided all other conditions are met; all costs incurred are borne by the vendor; and the training provided meets or exceeds the standards established for other employees.

The vendor shall not accept any training provided by any person employed in an employer/employee relationship and utilized in connection with the employer's business in lieu of any training required by Law and the rules established by SLED. No such training shall be recognized by the vendor, unless such employer is a properly licensed security business and person conducting such training be a duly registered, certified training officer who has successfully completed the required seminar, and such training and training officer is recognized by SLED.

The vendor shall only accept certifications of training from other security companies when such training meets both the requirements established by State Law and with the approval of the SCC Chief of Police. To be acceptable, all such training must be certified, in writing, by present or past employers to the vendor.

(Pre-employment orientation training):

The special hazards and responsibilities of private security work require that in addition to training required by law for registration of personnel to serve in a security officer capacity, that the officer be trained in all aspects of the job on the contract he/she is assigned and, in the rules, and regulations within which he/she will be expected to respond and/or conduct themselves. Therefore, SCC shall require a strictly obeyed minimum of four (4) hours additional pre-employment training to consist of at least the following subject matter: This training is required in addition to any SLED training received.

1. Training Programs: An explanation of the types of security officer training meetings and programs; and indoctrination into the records to be maintained on each officer; and an insight into on-the-job training requirements.
2. Emergency Procedures: Who to call and under what conditions either vendor management personnel or SCC management personnel are to be called; who to call if police assistance or fire station assistance is required; and the general conditions which should be considered in an emergency.
3. Legal powers and limitations with regards to use of force, search of packages, handbags, etc. of employees of the college, its faculty, staff and students and the summoning of police for assistance.
4. Premises Patrols: An explanation of the types and purposes of patrols of the premises, types of equipment and permanent time recording devices used by security officers during such patrols and their relationships to client insurance costs, and specific rules which govern the care and use of all such equipment.
5. Property Protection and Patrol: Officer will be introduced to the methods and procedures for making protective security patrols. Methods and skills, reporting requirements, ability to implement safety, fire protection, and bomb threat procedures established by SCC and the proper use of telephones and other client provided communications means.

6. Personal Skills:
 - a. Report(s) Writing and Proper Preparation
 - b. Conducting Interviews of Witnesses and Taking Statements
 - c. Vehicle Traffic and Control Laws and Techniques

7. First Aid and Special Problems:
 - a. Basic First Aid Techniques
 - b. Handling of Juveniles and/or Drunks
 - c. Mental Disorders, Drugs and Alcohol Use and Abuse
 - d. Self Defense Measures

8. Fire Detection and Control:
 - a. Principles of Fire Protection
 - b. Fire Control
 - c. Investigations
 - d. Automatic Sprinkler Systems and Annunciator Panels

The vendor shall be required to establish and maintain current formal training records on each officer assigned and to formally document all training provided. Such records shall include training required by law for registration by SLED, all weapon qualifications training, and any specialized training the officer has received. All such training records shall be made available to both SCC and SLED at any time, upon request.

Responsibilities:

- A. All SCC management staff and faculty members at either campus are charged with the responsibility of reporting all violations (and suspected violations) of security to either the Campus Police Department or the security officer(s) on duty (as may be appropriate). Security officers are charged with the responsibility to formally record all such reports and immediately investigate the reported violation (or suspected violation) and to take the appropriate actions.

- B. All SCC employees (including supervisors and managers, students, and faculty members) are responsible to comply with a security officer's request to examine or inspect all packages and containers and for obtaining written permission for the removal of any property owned by Spartanburg Community College.

- C. Flags: Raise/lower flags, monitor condition of the flags and replace as needed, especially monitor during bad weather

- D. Fire & Tornado Drills: Work with college personnel during drills, may be assigned to areas to monitor lights, Students, etc.

- E. The vendor's personnel will be required to monitor specific college equipment, including cameras, and to record specific readings as designated by the campus Chief of Police. Such equipment shall be operated and maintained by the College.

- F. The vendor's personnel are prohibited from signing any complaint on behalf of SCC.

- G. The vendor's personnel are not authorized to accept service or civil action papers on behalf of SCC, its faculty, staff or students.

Visitor Control:

Visitor: Any person not employed by SCC who is permitted to enter the business offices and/or classrooms, libraries, bookstore, or other educational facilities of the College.

- Contractor: Any contractor or vendor of services hired by SCC to perform necessary work to maintain or upgrade the building, equipment, grounds, or services being provided.
- Visitee: The person being visited by an additional visitor to the premises of any property of Spartanburg Community College.
- Customer: Representatives of customer organization(s) who are invited to the premises for the promotion and/or purchase or sale of services or to witness educational and instructional processes.
- Vendor: Sales representatives for supplies or potential suppliers of materials or services which may be used for college business.
- Educational/Technical: Officials or students of recognized educational institutions and members of professional, technical, and management societies.
- Community Groups: Groups and leaders of government whose attitude can affect or enhance the reputation of Spartanburg Community College.

All SCC employees are responsible for escorting visitors within established limits while such visitors are on the premises. Such escorting persons will be responsible for insuring that all identification procedures are followed and that control measures are not violated.

All visitors shall be subject to the identification and control measures established by Spartanburg Community College, without exception.

Billing and Invoices:

The vendor shall bill (invoice) the College on a monthly basis. The quoted rates shall be “all inclusive” and include all costs associated with providing the required services.

Detailed billing shall be provided separately for each campus location.

The minimum acceptable detail shall include the employee (officer) name, hours work by date and shift and the applicable hourly rate with appropriate totals.

In the event extra charges apply (such as approved overtime, etc) the contractor will provide an explanation for the additional charges and furnish the same detail as is required for the regular billing.

All additional duties for which extra charges will be charge must be approved by SCC prior to execution.

Should the College, or any single campus be closed for any reason other than regularly scheduled closings or holidays, SCC shall not be billed for those hours, or receive applicable credit for those hours that services are not provided.

SCC does not pay (and shall not be charged) for any personnel (officer) that may be placed at any SCC campus for the purposes of training.

5. Officers at the Cherokee Campus will work under the general direction of the Executive Director or Evening Coordinator while on duty. They will maintain daily communications to discuss current activities or potential problems.

BASIC SERVICE SCHEDULE FOR THE CHEROKEE CAMPUS

2nd shift Officer	1560 hrs. per year
1ST shift Officer	NONE

Monday – Thursday

- **2nd shift: 3:30 p.m. – 11:00 p.m.**

Friday

- **No Friday Schedule / Work will be on an as need basis only (will be considered as extra work)**

Sunday

- **NONE**

SCC DOWNTOWN CAMPUS (LOT #4)

The SCC Downtown Campus is located at 220 E. Kennedy Street in Spartanburg South Carolina.

The Campus consists of one building with parking in the front and back of the building.

SECURITY PROCEDURES/POST ORDERS FOR THE DOWNTOWN CAMPUS (IN ADDITION TO ROUTINE PATROL):

Security officers assigned To the Downtown Campus will be required to perform the following specific functions:

1. Officers will be required to maintain a daily activity report in which all significant events, activities, complaints, accidents or incidents are recorded. A copy of which will be left for the oncoming police officer.

2. In addition to assigned duties officers shall be required to make foot patrols of the entire premises at irregular intervals and via irregular routes to preclude establishing definite patterns and prescribed times. Such patrols will include a physical check of all doors and windows that could be opened. These checks shall take place at least four (4) times per shift and no less than two (2) hour intervals. Any duty or situation which precludes any prescribed foot patrols not being performed will require fully justified substantiating remarks in the daily log and the missed patrols should be made up as soon as possible.

3. As applicable, evening officers shall be required to monitor all exterior lighting, interior lighting and/or security lighting on a daily basis to insure proper lighting in all inside and outside areas of the campus. In addition, officers will be required to report all burned out lights and /or damages to fixtures installed.

4. Officers will be constantly aware of their surroundings and offer observations which could continually enhance the safety and security of the college.

5. Officers at the Downtown Campus will work under the general direction of the Executive Director or Evening Coordinator while on duty. They will maintain daily communications to discuss current activities or potential problems.

NOTE: The Union Campus is being bid as an “Alternate”. SCC does not commit to include this location in the final award of contract.

BASIC SERVICE SCHEDULE FOR THE UNION CAMPUS IS AS NEEDED

Applicable Hourly rates would apply as provided in the Business/cost proposal for additional work.

SEE BIDDING SCHEDULE

See Bidding Schedule [03-3005-1]

DELIVERY/PERFORMANCE LOCATION -- SPECIFIED (JAN 2006)

After award, all deliveries shall be made and all services provided to the following address, unless otherwise specified:
Spartanburg Community College four campuses listed herein.
[03-3030-1]

SCC Central Campus | 131 Community College Drive | Spartanburg, SC
SCC Cherokee County Campus | 523 Chesnee Highway | Gaffney, SC
SCC Downtown Campus | 220 East Kennedy Street | Spartanburg, SC
SCC Tyger River Campus | 1875 East Main Street (Hwy 290) | Duncan, SC

(ALTERNATE) SCC Union Campus | 1401 Furman L. Fendley Highway (Hwy 176) Union, SC

IV. INFORMATION FOR OFFERORS TO SUBMIT

INFORMATION FOR OFFERORS TO SUBMIT -- GENERAL (MAR 2015)

You shall submit a signed Cover Page and Page Two. If you submit your offer electronically, you must upload an image of a signed Cover Page and Page Two. Your offer should include all other information and documents requested in this part and in parts II.B. Special Instructions; III. Scope of Work; V. Qualifications; VIII. Bidding Schedule/Price Proposal; and any appropriate attachments addressed in Part IX. Attachments to Solicitations. You should submit a summary of all insurance policies you have or plan to acquire to comply with the insurance requirements stated herein, if any, including policy types; coverage types; limits, sub-limits, and deductibles for each policy and coverage type; the carrier's A.M. Best rating; and whether the policy is written on an occurrence or claims-made basis. [04-4010-2]

INFORMATION FOR OFFERORS TO SUBMIT -- EVALUATION (JAN 2006)

In addition to information requested elsewhere in this solicitation, offerors should submit the following information for purposes of evaluation: [04-4005-1]

In addition to information requested elsewhere in this solicitation, Offerors should submit the following information for purposes of evaluation:

1. Approach/Methodology
 - a. Cover Letter
 - b. Provide a technical narrative that outlines in detail, in addition to specific requirements above, how you plan to structure, operate and deliver the program requested by SCC at each location.
 - 1) Provide technical information/staffing plan that addresses how offeror proposes to accomplish the services included in the specifications. Include number of employees, job titles, ranks, shifts, supervisors and supervisory structure.
 - 2) Provide any recommendations for improving or enhancing the SCC program
 - 3) Employee Pay and Benefits / Other Provisions

The contractor will provide the following information as part of their proposal

A. Minimum starting salary for any employee assigned to work at any SCC location.

B. Minimum starting salary for the designated "working supervisor".

C. The vendor shall provide an attachment to the bid which lists all benefits including salary and compensation provided to the security officers assigned. (i.e., life insurance, medical and health insurance, dental insurance, long term disability insurance, retirement plans, etc.)

The attachment shall also list the fringe benefits provided to the officers assigned. (i.e., paid vacations, paid sick leave, unpaid sick leave, holiday pay, etc.) Descriptions shall be in sufficient detail to enable SCC to evaluate the benefit program.

These benefits will remain in effect for the duration of the contract.

SCC reserves the right to adjust hourly schedules at either campus as needed during changes in hours of operation on either campus. The college also reserves the right to reduce services or the number of officers on either campus as necessary due to budget or funding constraints.

D. Extra Labor: At times throughout the year the college may request additional officers to perform additional or other specified tasks. As much notice as possible will be given in this type situation.

The contractor will be required upon 24-hour notice to furnish these officers. Officers for special events such as parking assistance, bookstore duty, must be qualified to perform the duties which they are assigned. At the discretion of the Campus Police Chief, these special duty officers will be exempt from the specific training required by the contract. Part-time and special event officers shall be paid the same rate of pay as a regular officer.

2. Qualifications, Experience and Training Plan

- a. Provide the details of the background investigation program
- b. Provide a detailed plan for qualifications, experience and any other applicable affiliations or certifications.
- c. Provide details on past experience for contracts held of similar scope to this contract. This is NOT references, but is details showing capabilities to perform this similar size and scope contract.
- d. Provide the details and schedule for all training programs that include training policies and procedures, activities, updates and/or refresher training for officers which shall encompass at least the minimum areas of instruction and firearm certification and recertification for armed officers.

3. Implementation schedule, support and training

- a. Provide details as to the approach, plans and timing required to successfully become fully operational. This will include a firm start date.
- b. As part of this section, the Contractor is required to submit a transition plan. The proposed plan shall include a detailed timeline for assuming operation of security services at all College locations. The plan shall include Contractor's hiring and training of Officers. The plan must also consider required College approval of personnel, vehicles, uniforms and equipment. Contractor shall provide a copy of their current Service Manual, Training Manual, Code of Conduct, Code Ethics, and Operations Manual as provided to each officer that includes the Offeror's mission and vision statements.

4. Price Proposal

- a. Offeror shall submit all price information as a separate document (Reference Section VIII – Bidding Schedule/Price-Business Proposal). **SCC reserves the right to exclude any lot/line items relating to the Union Campus. As described in this solicitation, the Union Campus lots are alternates**

MINORITY PARTICIPATION (DEC 2015)

Is the bidder a South Carolina Certified Minority Business? Yes No

Is the bidder a Minority Business certified by another governmental entity? Yes No

If so, please list the certifying governmental entity: _____

Will any of the work under this contract be performed by a SC certified Minority Business as a subcontractor? Yes No

If so, what percentage of the total value of the contract will be performed by a SC certified Minority Business as a subcontractor? _____

Will any of the work under this contract be performed by a minority business certified by another governmental entity as a subcontractor? Yes No

If so, what percentage of the total value of the contract will be performed by a minority business certified by another governmental entity as a subcontractor? _____

If a certified Minority Business is participating in this contract, please indicate all categories for which the Business is certified:

- Traditional minority
- Traditional minority, but female
- Women (Caucasian females)
- Hispanic minorities
- DOT referral (Traditional minority)
- DOT referral (Caucasian female)
- Temporary certification
- SBA 8 (a) certification referral
- Other minorities (Native American, Asian, etc.)

(If more than one minority contractor will be utilized in the performance of this contract, please provide the information above for each minority business.)

The Department of Administration, Division of Small and Minority Business Contracting and Certification, publishes a list of certified minority firms. The Minority Business Directory is available at the following URL:
<http://osmba.sc.gov/directory.html>
[04-4015-3]

