Spartanburg Community College

***South Carolina Criminal Justice Academy (SCCJA) and Portfolio Credit General Evaluation Guideline***

**Purpose:** Law enforcement training is required of all police officers by South Carolina law. The training required involves patrol procedures, defensive tactics, case law, courtroom procedures, and associated legal principles. Police officers attend the SC Criminal Justice Academy (SCCJA) for Basic Law Enforcement, Basic Jail, and a host of other advanced courses throughout their career. The training they receive is both beneficial and due consideration of college credit through the portfolio process. Criminal Justice Faculty can evaluate officers documented training for credit award. Training received by providers other than SCCJA will be evaluated on a case-by- case basis. **Portfolio credit is capped at 6 credit hours.**

**Training Classes:** The classes below represent the most common study areas completed by full-time police officers and corrections officers at SCCJA. These training courses may be considered for college credit when they align with courses being taught at Spartanburg Community College. There is some variation in the number of hours from class to class.

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| Basic Law Enforcement (BLE) | 330-370 hrs | CRJ 101 |
| Basic Jail Course | 80-120 hrs | CRJ 242 |
| Principles of Supervision/Mid-Level Management (Candidate must have both SCCJA courses, and be a Sgt. or above in rank) | 40 hrs | CRJ 130 |
| Core/Legal Update | 6 hrs/year | CRJ 236 |

Please complete the following process:

1. Enroll in the college as a **Criminal Justice degree** student.
2. Obtain an official SCCJA Transcript (Contact SCCJA directly).
3. Provide copies of your training certificates for all courses you wish to have considered for credit evaluation.
4. Obtain official documentation from your Chief, Sheriff or designee certifying current employment with a South Carolina law enforcement agency.
5. Prepare a letter identifying your motivation for pursuing a degree, benefits to your current assignment or long-term goals, and a brief autobiography.
6. Submit this package to Eddie McCall, of the Criminal Justice Department. Inquiries and questions can be emailed to [mccallje@sccsc.edu](mailto:mccallje@sccsc.edu) or call 864-592-4719.

**\*Course credit(s) will be issued for exemption only for SCC courses. Course credits WILL NOT transfer outside of SCC.**

**\*\*Articulation Credit by Professional Certifications**

**Students may receive articulated credit for professional, industry-approved certifications. For each professional certification, the appropriate Department Chair will determine the SCC course equivalencies and corresponding certifications required for credit. The student must submit their original professional certification to the appropriate Department Chair. The Department Chair will complete the authorization form, attach a photocopy of the certification or credential, and submit it to the Registrar’s Office. (Students pay a $50 exemption fee per course to receive credit.)**