

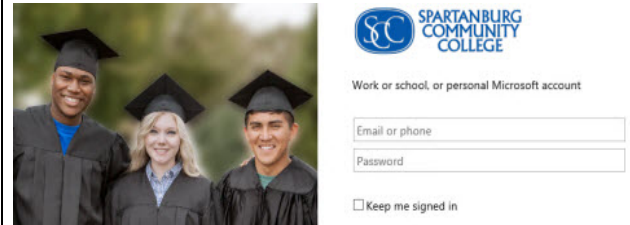
# Welcome to Spartanburg Community College

**MySCCPortal** is a gateway to access all of the online tools you need to register for classes, manage your financial information, access assignments for your classes, correspond with your instructor, and even check your grades. MySCC Portal will be an important part of your experience here at SCC.

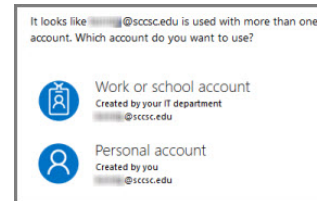
1. Go to the main SCC Portal page ([www.sccsc.edu/portal](http://www.sccsc.edu/portal))
2. Click the **MySCC portal Log in** button



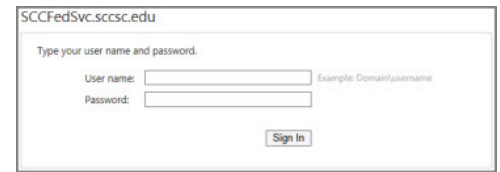
3. Enter your email address.  
*Note: Your email address will follow the format, [username@sccsc.edu](mailto:username@sccsc.edu), where username follows the format FirstInitial+MiddleInitial+LastName+Last2DigitsOfCollegeID  
Ex: Joe Not Reality, ID#nnnnn37 = jnreality37*



4. Before you're able to enter your password, the page will refresh and ask whether this a work/school account or a personal account. Choose work/school.



5. You'll be prompted again for username and password.  
*Note: Your initial password will follow the format FL##1234, where FL is your first and last initial, followed by two hashtags, then ending in the last four digits of your Social Security Number.  
Ex: John Doe's password would be JD##1234*



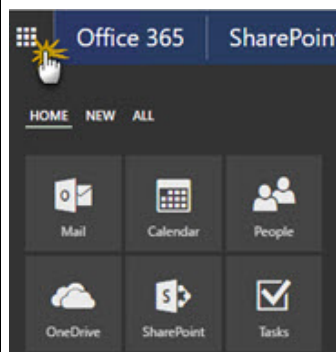
6. Congratulations! You're now logged in to the SCC Portal. Your username and password will also allow you to log in to:
  - Lab and Library computers at all SCC campuses
  - D2L (Desire2Learn)

If you don't know your username and/or password, there are links on the SCC Portal page to help. Your username (also called your WebID) can be found on the back of your SCC ID card.

If you need to reset or change your password, note that all students are pre-enrolled in the system.



Your SCC email can also be found in the portal, along with your SCC OneDrive. OneDrive provides 1 terabyte of online storage space for your files.



Finally, if you need help, you can contact the IT Helpdesk 24/7 at (592) 4682 or [itsupport@sccsc.edu](mailto:itsupport@sccsc.edu)